



Conway Township Board of Trustees

Regular Board Meeting Minutes

February 17th, 2026, at 7pm.

Meeting called to order at 7:00pm by Supervisor Mike Brown with the Pledge of Allegiance.

ROLL CALL: Present: D. Grubb (Treasurer); G. Pushies (Trustee); S. Porter (Trustee); M. Brown (Supervisor); T. Foote (Clerk)

	AGENDA	ACTIONS TAKEN	ITEMS DISCUSSED
1	Consent Agenda	Motion to approve Consent Agenda by T. Foote. Second by S. Porter. Motion carried 4-1.	Amend line item #14 in Jan 20th, 2026 meeting minutes that D. Grubb seconded second motion instead of M. Brown.
	Additions/ Approval of Board Meeting Agenda	Motion to approve agenda as amended by M. Brown. Second by G. Pushies. Motion carried 5-0.	Add line item #21 Advanced Institute for Treasurer
	Call to the Public Regarding Agenda Items Only		No one spoke from the public regarding agenda topics
6	County Planning Commission Report		Conway Township master plan set to go before the county on 02-18-2026. Several errors were identified, including mismatches in housing units and road mileage, the omission of the mobile home commission approval, a missing hazard mitigation plan, and various typos.
7	Planning Commission Ex- Officio Report		3 ordinances will have a public hearing at the next Planning Commission meeting. - The clerk and PC Secretary are to meet within the next month to resolve the issue of correspondence duties.
8	Clerk's Update		- Elm Street Escrow has been paid in full and funds need to be transferred to the general fund. - A list of recurring vendors was distributed for pre-approval feedback.



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			• Proofs of the May election ballots have been received. • Foster Swift bills for January have not been received, but will be sent out to the board as soon as they come in. • A FOIA request received has been forwarded to the attorney.
9	Recreation Report (Brande)	Motion to make a Fowlerville Recreation contribution in the amount of \$26,748 by S. Porter. Second by T. Foote. Motion carried 5-0 in roll call vote: S. Porter- Y D. Grubb- Y G. Pushies- Y T. Foote- Y M. Brown- Y	• Budget breakdown shows payer fees increased versus two years ago; proposed \$5,481 deficiency remains. • Suggested Conway Township contribution: \$26,748 (24.27% share); last year paid \$25,000; historically ~25%. • New school CFO engaged; plan to lock student addresses in “Final Forms” to cut errors. • New process: Recreation Director Zach to send a live document after each sport closes; all five reps agreed to use it to ease collections. • Address corrections are expected to shift players back to proper jurisdictions. • Model clarified: single township monetary contribution; no additional billing beyond agreed amount. • Annual recreation agreement must be signed by April 1. • All five townships to sign the same document; billing July 1 for the agreed contribution
10	Zoning Administrator Report for January		• Russ was not present, but Brande gave update on Eva Lane and mentioned she has two 154's on the STC agenda related to Conway Township.



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11	Eva Lane (update)		\$500 ticket has been paid and issue has been resolved.
12	NDA Agreement		- Best if it's a policy instead of agreement. - Tabled till next meeting.
13	Civic Plus Bill		Invoices from 2025 for contracts originating in 2022/2023 were clarified as being billed upon shipment of the physical ordinance books.
14	TV for Hall	Motion to approve Pikk and Crampton invoices in the amount \$4180 by S. Porter. Second by D. Grubb. Motion carried 5-0 in roll call vote: S. Porter- Y D. Grubb- Y G. Pushies- Y T. Foote- Y M. Brown- Y	- Proposal: two monitors (initially 70"), concealed wiring, one on articulating arm for board viewing; mount rated up to 850 lbs; consider downsizing; repurpose a TV from Supervisor's office; measure to avoid door interference. - Considering dedicating an existing older computer for display to avoid tying up staff machines; costs for computer and final sizing TBD. - Conclusion: Measure mounting locations for clearance; finalize appropriately sized screens and procurement plan within cost estimates.
15	PA 58 Webinar \$25	Motion for the Assessor, Zoning Admin and Planning Commission members to attend PA 58 webinar by M. Brown. Second by D. Grubb. Motion carried 5-0.	Webinar is for Public Act 58 Amendments to the Land Division Act Explained on March 24, 2026.
16	Moratorium Ordinance		Planning Commission is currently working on this.
17	Principles of Governance		Agreement needs to be signed and hung up on the wall at the Township Hall.
18	Budget Discussion		Plan to schedule a budget workshop to get ahead.



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			- Departments to provide detailed inputs and proposed pay raises. - Review of FY25–26 budget: generally on track; some line item overages.
19	Vote on Codification of Ordinance	Motion to adopt Resolution 20260217-1 by M. Brown. Second by S. Porter. Motion carried 4-1 in roll call vote: S. Porter- Y D. Grubb- Y G. Pushies- N T. Foote- Y M. Brown- Y	A resolution was made and adopted to enact the codified code of ordinances.
20	Code of Ordinance		Agenda items 19 and 20 were clarified as duplicates, with item 20 serving as the attachment.
21	Advanced Institute for Treasurer	Motion for the Treasurer to attend Advanced Institute in the amount of \$689.68 plus mileage by D. Grubb. Second by T. Foote. Motion carried 4-1 in roll call vote: S. Porter- N D. Grubb- Y G. Pushies- Y T. Foote- Y M. Brown- Y	\$379 for Fall Advanced institute conference and \$319.68 to cover the hotel, food will be provided. - Mileage to and from the conference will be reimbursed as well.
	Supervisor Update	Motion to accept Supervisor Mike Brown's resignation letter effective as of 2-17-2026 by S. Porter. Second by G. Pushies.	Mike Brown submitted resignation as Conway Township Supervisor, effective upon adjournment of February 17, 2026 Board of Trustees meeting.



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		Motion carried 4-0 in roll call vote with 1 abstention: S. Porter- Y D. Grubb- Y G. Pushies- Y T. Foote- Y M. Brown- Abstained	The Township has 45 days to fill the position, and it will be open to run for in the election in November along with the Treasurer and Clerk's positions.
	Board Member Discussion		No Board Member Discussion.
	Last Call to the Public		5 members of the public spoke on various topics and Community remarks thanked Mike Brown for his service.
		Motion to adjourn made by G. Pushies. Second by D. Grubb. Motion carried 5-0.	Meeting adjourned at 8:54pm.

Approved: 3/17/2026